

Instructions to Authors

The *Journal of Geriatric Physical Therapy* is the official publication of the Section on Geriatrics of the American Physical Therapy Association.

Manuscripts addressing any clinical aspect of physical therapy for the geriatric patient are acceptable. Such manuscripts include, but are not limited to: research (quantitative or qualitative), clinical reports, case studies, and reviews of the literature.

Submission and Peer Review

Electronic submissions are preferred. Manuscripts can be e-mailed as attachments (preferably in Word documents) to the e-mail address below. If electronic submission is not possible, it is acceptable to mail two printed copies of the manuscript and a labeled diskette containing the computer file (preferably a Word document) to the postal address below. Manuscripts should be accompanied by a cover letter that acknowledges that the work is not being considered for publication elsewhere and that all authors have made a substantive contribution to the work. If the work involved human subjects, IRB approval should be documented in the letter.

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Following a mechanical review by the Editor, manuscripts will undergo peer-review. Authors should expect a summary of the review process within 10 weeks of submission. When resubmission of a revised work is requested, the authors are expected to revise the manuscript as requested or to explain why they have chosen to do otherwise in an accompanying cover letter. More than one resubmission may be required. The editor requests that revised manuscripts be submitted within 10 weeks of the authors' receipt of the Editor's correspondence requesting revisions.

Format

Manuscripts should follow the style outlined in the American Medical Association (AMA) Manual of Style (Ninth Edition, Williams and Wilkins, Baltimore, MD). The manuscript should

be double spaced throughout (including references) with 1.5 inch margins on all sides. Each page should be numbered (beginning with the title page). The title page, abstract, text, references, figure legend page, each figure, and each table should begin on a separate page.

The title page should include: 1) the title, 2) the authors and their degrees, 3) the authors' affiliations, 4) grant support, 5) contact information for the corresponding author (name, postal address, phone/fax numbers, and e-mail address), and 6) acknowledgements

The abstract should be no more than 200 words. It should include purpose, methods, results, and conclusions. Key words (3-5) should follow the abstract.

The text should include conventional headings and subheadings as warranted.

Figures and tables should be clear. They should be able to "stand alone."

Publication

Manuscripts are accepted for publication with the understanding that they do not duplicate other work that has been or will be published and that they are not under consideration for publication elsewhere. All who are listed as authors must have made a substantive contribution to the work. If the work involves research on human subjects, evidence of approval by an Institutional Review Board and informed consent is required. Written permission must be provided for material (eg figures) taken from another source. The Editorial Board reserves the right to make literary corrections/alterations as deemed necessary.

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Index to Advertisers

Academy of Lymphatic Studies	73	Mobility Transfer Systems	107
Med Fit Systems	127	Performance Health	Inside Front Cover